

Instructional, Student Success, and Enrollment Services

Meeting Minutes

October 16, 2019

Present: A. Cederberg, D. Coates, C. Colella, M. Collins, , L. Cosby, L. Depta, P. Eagan, G. Fredericks, C. Gibson, T. Hamann, P. Henning, S. Hubbell, C. Jbara, K. Johnson, D. Lindsley, P. Linden, B. Lueth, A. Marsh-Peek, K. Miller, D. Mondoux, E. Pauken, B. Reynolds, B. Taraskiewicz, L. Thomas, M. Walters, T. Welsh

Absent: D. Miller, M. Pauken

Guest: Jillian Gordon, MSN Nursing Leadership Student

1. Call to Order: The meeting was called to order at 8:30 a.m.
2. Meeting Minutes of September 18, 2019: The meeting minutes of September 18, 2019 were approved as distributed.
3. Business
 - 3.1 School Calendar – M. Collins reported on ongoing discussions pertaining to proposed changes to the school schedule (advance start date to before Labor Day) and the decision to maintain the schedule this year as published. More to come. The 2020-2021 holiday schedule was also discussed. C. Colella brought forward a recommendation to consider Election Day as a potential holiday.
4. Issues and Concerns – None presented.
5. Departmental Updates
 - 5.1 T. Welsh reported on Canvas to Banner direct grading, application upgrades and training.
 - 5.2 B. Reynolds reported on rapid review testing. 216 retested; 36% placed in a higher English class.
 - 5.3 D. Lindsley reported on Placement Testing Ad Hoc Committee conversations, cut scores, ALEX and PSAT and Early College.
 - 5.4 L. Cosby distributed for review the Student Success Services October 2019 Events. An overview was provided. L. Cosby also provided a personnel update.
 - 5.5 B. Lueth reported as a reminder that the first mini-initiative deadline is October 31, 2019.
 - 5.6 L. Thomas provided a personnel update.
 - 5.7 P. Henning reported all advisory boards for approved programs are being schedule this month.
 - 5.8 K. Miller reported KVCC was chosen as the host site for MIOSHA training programs.
 - 5.9 P. Linden reported the AUTO programs received accreditation.
 - 5.10 C. Jbara updated the group on the status of University Center partners noting the University Center is doing well.
 - 5.11 D. Coates reported on upcoming Early College events.
 - 5.12 A. Cederberg reported on the Financial Aid scholarship and deadline.
 - 5.13 E. Pauken provided a course scheduling update noting a template was created to identify potential roadblocks. M. Collins noted J. Potter, K. Sparrow and P. Eagan are attending the Ad Astra Conference to better optimize opportunities available. More to come.
 - 5.14 T. Hamann reported on upcoming events.
 - 5.15 C. Colella and A. Marsh-Peek provided personnel updates. B. Reynolds requested and received an update on the status of Career Advisors.
6. Other
 - 6.1 L. Cosby reported on upcoming travel.
 - 6.2 M. Collins reported the Governor is holding meetings at AWH on Monday, October 21st at 3:00 p.m. More to come.
 - 6.3 M. Collins reported on the Brew Pub Permit noting the 418 Restaurant now has approval to sell packaged beverages.

7. Reality Check – Staff Retention

8. Kudos!

- To Evan Pauken and D. Lindsley for their work on the special pops survey.
- To the Kalamazoo Promise team for all that they do.
- To Megan Pauken and her team for a successful College Night. Approximately 900 families attended.
- To Trice Batson, Mary Johnson, LaSonda Wells, Cathy Colella, Tracy Corbett and Peter Linden for a successful ACPA Conference.
- To Meredith Vanderhill and Faith Bentley for their work with advisory committees.
- To Mary Morehouse for her work with helping to implement EvaluationKit.
- To the Pathways Advisors for stepping up and helping with FYE visits.
- To Evan Pauken for his hard work pulling together the course scheduling document.

9. Meeting Feedback

9.1 Agenda Items

- Staff Retention – Aaron Hilliard and Amy Louallen

10. Adjourn: The meeting adjourned at 9:27 a.m.

Next Meeting: December 11, 2019 at 8:30 a.m. in room 4380.

Future Agenda Items:

Noel-Levitz Programs of Study and Next Steps – Cosby
Transfer Credit Update
Roster Verification and ECARS – Eagan